Applicants to the Undergraduate College of the Leonard N. Stern School of Business are admitted as freshmen and as transfer students. The applicant’s capacity for successful undergraduate work is measured through careful consideration of secondary school and/or college records; scores on standardized tests; recommendations from guidance counselors, teachers, and others; and the essay.

Each applicant is reviewed carefully to identify academic strength, potential for intellectual growth and creativity, and promise of fully utilizing the special offerings of the University and the city.

Each applicant’s record is considered objectively and is evaluated for participation in extracurricular activities and community services, in addition to scholarly pursuits.

Stern welcomes a diversity of undergraduates from all economic, social, and geographic backgrounds.

RECOMMENDED HIGH SCHOOL PREPARATION

The quality of an applicant’s secondary school record is considered to be more important than a prescribed pattern of courses. Sound preparation, however, should include English, with heavy emphasis on writing; social studies; foreign language; mathematics; and laboratory sciences. Special consideration is given to honors or Advanced Placement courses.

A guide for a pattern of courses generally presented by high school graduates is as follows:

4 years of English (required)
4 years of mathematics (required)
2-3 years of foreign language
2-3 years of sciences
3-4 years of social studies

The remainder of the program may include further work in the above subjects or elective work in other subjects, including music and art.

It is strongly recommended that all applicants take mathematics and language courses in the senior year of high school.

Although the foregoing pattern is preferred for admission of entering freshmen, an applicant may be considered in exceptional cases on the basis of the General Educational Development (GED) Test. The SAT I of the College Entrance Examination Board or an NYU-administered examination may be required for students applying on the basis of the GED test. A high school transcript may also be required.

THE ADMISSION PROCESS

All candidates for admission to the University should send the following to the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191:

1. Undergraduate Application for Admission. (For an online application for admission, visit the NYU Web site at admissions.nyu.edu.)
2. Undergraduate Statistical Form.
3. Nonrefundable $65.00 application fee.
4. Official high school and/or college records.

Applicants who are neither U.S. citizens nor permanent residents should see page 72.

5. All required testing should be completed and results forwarded.

Candidates are urged to complete and file their applications as soon as possible, especially those who are seeking financial aid and/or housing (see page 71 for application filing deadlines). No admission decision will be made without complete information. The Office of Undergraduate Admissions reserves the right to substitute or waive particular admissions requirements at the discretion of the Admissions Committee.

Freshman candidates for September admission are notified approximately April 1. Early decision candidates are notified beginning in the middle of December. Transfer candidates for September admission are notified beginning in the middle of April.

Admission of external transfers in any term is limited by space availability. Applications submitted after the filing deadlines will be considered in the order received as long as space is available. The application for admission will contain the most current information regarding enrollment.
We recommend that freshman applicants to the University. Opportunities to tour the campus, to meet students and faculty, and to attend classes are available to interested students.

Both high school and college students wishing to discuss the choice of a college, the transfer process, or academic programs are invited to attend an information session conducted by the Office of Undergraduate Admissions.

Students accepted to the Stern School who are undecided about their educational goals may obtain information and guidance from the Office of Undergraduate Advising and Student Services, Leonard N. Stern School of Business, Tisch Hall, Suite 800; 212-998-4020.

Although interviews are generally not available, a visit to the campus is strongly recommended. Applicants will be notified if an interview is required by the Office of Undergraduate Admissions or any of the individual departments.

Tours of the campus and admissions information sessions are conducted several times daily, Monday through Friday, except during University holidays.

To make an appointment for a tour, an information session, or a class visitation, call the Office of Undergraduate Admissions at 212-998-4524. It is suggested that arrangements be made several weeks prior to visiting the campus. Information is also available on the NYU Web site at admissions.nyu.edu.

NYU GUEST ACCOMMODATIONS

Prospective students and their families visiting New York are invited to stay in Club Quarters, a private hotel convenient to the University. Located in a newly renovated turn-of-the-19th-century building in New York’s historic Financial District, the hotel offers concierge services, a health club, and room service, among other amenities. If space is available, weekend University guests may also stay at the midtown Club Quarters, located in a landmark building that is close to shopping, Broadway theatres, and Rockefeller Center. For information and reservations, call 212-443-4700.

REQUIRED TESTING

Freshman applicants must take the Scholastic Assessment Test (SAT I) or American College Test (ACT) and have official scores sent directly from the testing service to the University. We recommend that freshman applicants also submit scores from three SAT II Subject Tests, preferably from the Writing Examination and any other two tests. The test booklets will provide a space where applicants who want their scores sent to New York University may enter the appropriate code number. For the SAT I and SAT II, the University’s code number is 2562. For the ACT, the code number is 2838.

Arrangements to take these examinations should be made during senior year in high school and one month prior to the examination date.

Applicants seeking September admittance should take the SAT I (SAT II recommended) or ACT examinations during the preceding October, November, or December.

Transfer students should submit SAT, SAT I, or ACT scores. The college may require additional testing at the University for transfer applicants and for applicants with interrupted education.

Detailed information on the SATs may be obtained from the College Board, P.O. Box 6200, Princeton, NJ 08541-6200; 800-728-7267; www.collegeboard.com. Detailed information on the ACT may be obtained from the American College Test, P.O. Box 414, Iowa City, IA 52243-0414; 319-337-1000; www.act.org.

ADMISSION APPLICATION FILING DEADLINES

For entrance in September, applications for admission, including all required supporting credentials, must be received by January 15 for freshman candidates, by April 1 for transfer applicants, and by November 1 for early decision applicants.

Applications for admission received after these dates will be considered only if space remains in the program desired.

FINANCIAL AID APPLICATION

After the admissions decision is made and the appropriate financial aid applications are submitted, a request for financial aid is considered.

All students applying for any federal financial aid must file the Free Application for Federal Student Aid (FAFSA). The FAFSA is the only application students must complete to be considered for all federal financial aid, including Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Federal Subsidized Stafford Student Loans, Federal Unsubsidized Stafford Student Loans, Federal Perkins Loans, Federal Work-Study, and other federal financial aid programs. Students will not be charged a fee when filing this form.

By listing NYU as a recipient of the information, students can also use the FAFSA to apply for financial aid at NYU. The University’s code number is 002785. New York State residents will also be required to complete a separate application for the Tuition Assistance Program (TAP), which is mailed to the student automatically, and students from other states may have to complete separate applications for their state programs if their state grants can be used at New York University.

EARLY DECISION PLAN FOR HIGH SCHOOL SENIORS

Entering freshmen with clearly acceptable high school records and SAT I (SAT II recommended) or ACT scores may be considered under the Early Decision Plan. Under this plan, students should submit their applications and all supporting credentials, including their junior year SAT I (SAT II recommended) or ACT results, no later than November 1.

In addition, each applicant must complete on the application a signed statement agreeing that he or she will withdraw any applications submitted to other colleges if accepted by New York University. Action on these applications will be taken by the Office of Undergraduate Admissions beginning in mid-December.

Early decision candidates who are also applicants for financial aid should submit the NYU Early Decision Financial Aid Application by November 1, so that the University will be able to provide a financial aid estimate by the early decision notification date. Early decision applicants must also file the Free Application for Federal Student Aid (FAFSA) by February 15.

PART-TIME STUDY

Stern offers a full-time program only. As a result, it will not be possible to complete the Stern Bachelor of Science degree exclusively at night or on a part-time basis. Although some courses will continue to be offered in the evening, new students will need to be able to take courses during the day-time hours in order to complete the degree. Additionally, it may be necessary for transfer students to complete more than 128 points in order to meet all degree requirements.

TRANSFER APPLICANTS

A student may be admitted by transfer from another NYU college in September. Admission of external transfers for the fall term is limited by space availability. (See The Admission...
The requirements described above vary according to circumstances and field of study in each case. It should not be assumed that a transfer candidate who has met the above conditions will be admitted automatically.

TRANSFER APPLICANTS WITHIN THE UNIVERSITY

Students who wish to transfer from one school to another within the University must file an Internal Transfer application in the Office of Undergraduate Admissions, 22 Washington Square North, prior to the April 1 application deadline. A departmental interview may be required for transfer applicants during their junior year. Please note that the Leonard N. Stern School of Business will not consider for transfer admission students who enter New York University via transfer into another New York University school or college. General Studies Program students may apply after completion of the two-year program.

APPLICANTS WITH INTERNATIONAL CREDENTIALS

Applicants to New York University who are neither U.S. citizens nor permanent residents of the United States must complete the application for admission to undergraduate study for international students available from the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191, U.S.A.

Freshman applicants (those who are currently attending or who previously completed secondary school only) seeking to begin studies in the fall (September) semester must submit applications and all required credentials on or before January 15. Transfer applicants (those currently or previously attending a university or tertiary school) must submit applications and all required credentials on or before April 1. Applications will not be processed until all supporting credentials are received by the Office of Undergraduate Admissions.

All freshman applicants are required to submit official results of either the Scholastic Assessment Test (SAT I) or the American College Test (ACT). In addition, we recommend that freshman applicants also submit scores from three SAT II Subject Tests, preferably from the Writing Examination and any other two tests. If the applicant’s secondary education culminated in a maturity certificate examination, he or she is required to submit an official copy of the grades received in each subject of his or her examinations. All documents submitted for review must be official; that is, they must be either originals or copies certified by authorized persons. A “certified” photocopy or other copy is one that bears either an original signature of the registrar or other designated school official or an original impression of the institution’s seal. Uncertified photocopies are not acceptable. If these official documents are in a foreign language, they must be accompanied by an official English translation.

In addition, every applicant whose native language is not English must take the TOEFL (Test of English as a Foreign Language). Information concerning this examination may be obtained by writing to TOEFL/ETS, P.O. Box 6151, Princeton, NJ 08541, U.S.A., or by visiting the Web site at www.toefl.org. Each student must request that his or her score on this examination be sent to the Office of Undergraduate Admissions.

Applicants residing in the New York area may elect to take the English proficiency test of the University’s American Language Institute, located at 48 Cooper Square, Room 200, New York, NY 10003-7154, U.S.A. An appointment to take the test may be made by calling 212-998-7040.

In lieu of the TOEFL, acceptable results on the APIEL (Advanced Placement International English Language) examination administered by the College Board will be considered. For information on this test, visit their Web site at www.collegeboard.com.

Non-U.S. citizens and non-U.S. permanent residents must submit appropriate evidence of financial ability. The issuance of certificates for student visas (Form I-20) or exchange visitor visas (DS-2019) will be delayed until such evidence is received. If the applicant’s studies are being financed by means of his or her own savings, parental support, outside private or government scholarships, or any combination of these, he or she must arrange to send official letters or similar certifications as proof of such support, together with an Application for a Certificate of Eligibility (AFOCE) form, to the Office of International Students and Scholars. This form is included in the admission packet for international students. This certificate (I-20) will only be issued once the admitted applicant has submitted the required nonrefundable tuition and housing (if applicable) deposits.

See also Office for International Students and Scholars, pages 86-87.

THE AMERICAN LANGUAGE INSTITUTE

The American Language Institute of the School of Continuing and Professional Studies of New York University offers intensive courses in English for students with little or no proficiency in the language.

Individuals who wish to obtain additional information about the American Language Institute are invited to call or visit the office of the American Language Institute weekdays throughout the year between the
hours of 9 a.m. and 6 p.m. (Fridays until 5 p.m.) or to write to the American Language Institute, School of Continuing and Professional Studies, New York University, 48 Cooper Square, Room 200, New York, NY 10003-7154; telephone: 212-998-7040; fax: 212-995-4135; e-mail: ali@nyu.edu.

READMISSION OF FORMER STUDENTS

Any former student who has been out of attendance for more than two consecutive terms and who wishes to return to the college must apply for readmission. Applications for readmission are available at the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191. (See Admission Application Filing Deadlines, page 71.) Requests for readmission should be received by August 1 for the fall term.

Students who have attended another college or university since their last attendance at New York University must complete the regular application for undergraduate admission, submit an official transcript, and pay the $65.00 application fee.

ADVANCED STANDING

Credit may be awarded for satisfactory work completed at another accredited college or university. When a transfer applicant is admitted to the college, the applicant’s records are examined carefully to determine how much, if any, advanced standing will be granted. Each individual course completed elsewhere is evaluated. In granting advanced standing, the following are considered: the content, complexity, and grading standards of courses taken elsewhere; individual grades and grade averages attained by the applicant; the suitability of courses taken elsewhere for the program of study chosen here; and the degree of preparation that completed courses provide for more advanced study here. Point credit toward the degree is given only for a grade of C or better and provided that the credit fits into the selected program of study.

As with all other students, transfer students are required to fulfill the residency requirement. All degree candidates are subject to the following residency requirement: They must complete at least 64 consecutive points of course work in residence at the college immediately preceding the date of graduation. Forty-eight of these points must be in "C" (Stern) courses. Moreover, students may take no more than 18 points of advanced course work in any Stern department (unless otherwise noted). For liberal arts course work, the limit is 20 points of course work in any area. All course work transferred into Stern is counted into these limits. Course work taken 10 years prior to matriculation may not be transferable. In addition, transfer students from two-year colleges will be eligible to receive credit only for course work credited toward the associate’s degree. Postgraduation courses taken at a two-year institution will not be acceptable for transfer.

A tentative statement of advanced standing is provided during the student’s first semester of matriculation. Requests for reevaluation of transfer credit must be made within the semester during which the final statement of advanced standing is received. Thereafter a student’s advanced standing credits may be changed only with the written permission of the Office of the Dean.

CREDIT BY EXAMINATION

The Advanced Placement Program (AP) (College Entrance Examination Board), the International Baccalaureate Program (IB), and the results of some foreign maturity certificate examinations enable undergraduate students to receive credit toward the bachelor’s degree on the basis of performance in college-level examinations or proficiency examinations related to the college’s degree requirements, subject to the approval of the college.

The maximum number of credits allowed toward the degree requirements of the college that are a result of any possible combination of nonresident special examination programs shall not exceed 32.

The College Level Examination Program (CLEP)
The College Level Examination Program is administered by the Educational Testing Service, Princeton, NJ.

Advanced Placement Program (AP)

New York University participates in the Advanced Placement Program of the College Entrance Examination Board. In accordance with New York University policy, if test results are 5 or 4, depending on the subject examination, the student may receive college credit toward the degree and may not take the corresponding college-level course for credit. Students must submit their AP scores to the Office of Academic Advising and Student Services within one year of matriculation.

For additional information, students should consult the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191.

International Baccalaureate (IB)
The College recognizes for advanced standing credit, higher-level examinations passed with grades of 5, 6, or 7. No credit is granted for standard-level examinations. Official reports must be submitted to the Office of Undergraduate Admissions for review.

Maturity Certificate Examinations

The College will consider the results of certain foreign maturity certificate examinations for advanced standing credit, e.g., British “A” levels, French Baccalauréat, German Abitur, Italian Maturità, or the Federal Swiss Maturity Certificate. Official reports must be submitted to the Office of Undergraduate Admissions. For information regarding the possibility of advanced standing credit for other maturity certificates, contact the Office of Undergraduate Admissions.

PLACEMENT EXAMINATION

Foreign Language

A student who wishes to continue in a language previously studied in high school or in college must take a language placement test or submit scores from the College Entrance Examination Board or receive a recommendation for placement from the appropriate language department.

THE ENROLLMENT PROCESS

To be enrolled, an admitted candidate must do the following:
1. Accept the University’s offer of admission and pay the required nonrefundable tuition deposit.
2. Have his or her high school and college forward a final transcript to the Office of Undergraduate Admissions.
3. File a medical report.
4. Make an appointment with the individual school or division for academic advisement.
5. Pay balance of tuition and/or housing fees by the stipulated deadlines.
6. Register for classes when notified.