NYU STERN

FREE CREDIT APPROVAL FORM

Name: _____ NetID: _____

Request Date: ___/___/___ N Number: _____

Term of Additional Credits: Fall 201_ Spring 201_ Summer 201_

Expected Graduation Date: January 201_ May 201_ September 201_

1. Register for free credits during the Add/Drop period. Each semester the Office of Records & Registration will post the earliest date to add a free course.

Students may not lottery for their free course. Free credits are only applicable in the last term of study for up to three credits beyond the 60 required for the MBA. All program requirements must be met without using free credits. All credit maximums per term apply and thus a student cannot request an acceleration to take a free course. Add/drop dates apply. Free credits *will* be included in calculating grade point average. Non-Stern and Study Abroad courses are included in this policy.

Please note that if you have fewer than 6 credits needed to graduate, the credits attached to the free class will not assist you in attaining Federal Stafford loan funds and certain private loans.

Course Number	Section Number	Course Name	Credits Granted

Date course was added to schedule: _____

2. Complete form and return to the Langone Program Office.

The Langone Program Office
44 West Fourth Street, Suite 6-120
New York, NY 10012-1126

Fax: (212) 995-4606

3. You will be contacted via email when your form has been approved and sent to the Stern Bursar (KMC 6-110). ***Student accounts will be adjusted at the end of each term.***

Contact our office at (212) 998-0590 or langone@stern.nyu.edu with any questions.

Langone Program Office Approval by: _____

Date: _____/_____/_____

Advisor Comments: _____

RR: _____ *Email:* _____ *Tracking:* _____