PIM SCHOOL INFORMATION SHEET

Pontificia Universidad Católica de Chile - Escuela de Administración

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School address:  
Exchange Office  
School of Business  
Pontificia Universidad Católica de Chile  
Alameda 340, 4th Floor (MBA Program – Downtown Campus)  
Santiago de Chile

WWW-address:  
Information about Undergraduate, MBA, and Double Degree Exchange :  
http://www.eadmpuc.cl/relint/english/exchange.html

Deadlines:  
Undergraduate:  
August-December 2006: Applications: May 2nd, 2006  

MBA:  
Summer Term January 2007: Applications: November 24th, 2006  
September-December 2006: Applications: May 30th, 2006  
March-May: Applications: December 1st, 2006

Double MBA Degree:  
The Double Degree Program currently has partnerships with two institutions:

The University of Texas at Austin – Mc Combs Business School  
Groupe HEC Paris –School of Management

Required Documents:  
Original and 1 copy of Exchange Application Form (Ficha de Postulación).  
Your Exchange Coordinator must sign and seal it. (accessible on the website):  
http://www.eadmpuc.cl/relint/english/exchange/appmaterial.html  
2 copies of an up-to-date resume in English or Spanish.  
2 copies of an up-to-date official university transcript  
3 passport sized photographs  
2 copies of Health Insurance
Study program: Commercial Engineering (5 year program): classes in Business School and Institute of Economics

MBA: MBA classes

Double MBA Degree: MBA classes

Classes in all other undergraduate departments, depending on availability

Special study courses for Exchange Students: Spanish Language Courses and Chilean Culture Seminar.

Doing Business in Latinoamerica: Twice a year (January and September) English classes.

Study Tours: Study Tour Program: Doing Business in Chile: A typical Study Tour Program would combine classroom presentations, site visits, and cultural activities (English).

Under request

Courses: For general information: http://www.eadmpuc.cl/relint/english/exchange.html

MBA Intranet: www.mbauc.cl (Intranet) **Upon acceptance, exchange students will be given a username and password to access Intranet

Faculties/Colleges: Faculty of Economic and Management Sciences

Language of Instruction: Spanish / 1% of classes taught in English (Summer Term – January) by visiting professors and September Doing Business in Latinoamerica.

Language requirement: Working knowledge of Spanish / no specific test is required

Language courses: Free, 6 hour Spanish courses; more extensive Spanish courses for a fee

Academic/Experience Requirements: MBA students: preferably 2 years’ work experience; enrollment in an MBA program at home university

Full-time Workload: PUC has no set full-time course load requirements. In general, full-time students take 4 classes (40 credits) but most Exchange Students take between 30-40 credits. Undergraduate courses run 20 weeks. MBA courses run 13 weeks.

Learning Expectations: Class format is lecture and discussion, in-class presentations, group performance and case studies. Attendance is required. Poor attendance will result in lower grades. Active class participation is usually part of each student’s final grade. Grading is based on papers, case studies, and group projects. Exam format varies. The final exams take place at the end of each term and are obligatory. Class sizes are from 20-60 students for undergraduate programs. Classes are smaller for MBA students.

Grading:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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<tbody>
<tr>
<td>7.0</td>
<td>Excellent</td>
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<tr>
<td>6.0-6.9</td>
<td>Very Good</td>
</tr>
<tr>
<td>5.0-5.9</td>
<td>Good</td>
</tr>
<tr>
<td>4.0-4.9</td>
<td>Sufficient Passed</td>
</tr>
<tr>
<td>3.0-3.9</td>
<td>Insufficient</td>
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<tr>
<td>2.0-2.9</td>
<td>Deficient</td>
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<tr>
<td>1.0-1.9</td>
<td>Bad</td>
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<tr>
<td>A</td>
<td>Passed</td>
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<tr>
<td>R</td>
<td>Failed</td>
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<tr>
<td>D</td>
<td>Distinguished</td>
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<tr>
<td>C</td>
<td>Validated course</td>
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<tr>
<td>P</td>
<td>Pending</td>
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</tbody>
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Normally, transcripts are sent out to Exchange Coordinators approximately 1 month after courses end.
Exams:  

**Undergraduate:**

March to July 2006 Semester: June 21st – July 13th, 2006  
August to December 2006 Semester: November 22 to December 15, 2006  
March to July 2007 Semester: Middle July, 2007

**MBA:**

March to May 2006 Term: End of May & First days of June, 2006  
June to September 2006 Term: First days of September, 2006  
September to December 2006 Term: Middle December, 2006  
January 2007 (Summer Term): End of January 2007  
March to May 2007 Term: End of May & First days of June, 2007

Term dates for the academic year 2006/2007:

**Calendar**

**Undergraduate:** Semesters  
**MBA:** Quarters

**March-July, 2006:**

First Semester

- Expected arrival date: February 27th, 2006
- February 28th - March 3rd: Orientation week at Casa Central
- March 6th: Undergraduate First Semester classes begin
- April 6th–13th & May 22nd–26th: Testing weeks
- June 23rd: Undergraduate First Semester classes end
- June 27th - July 10th: Exams

**Other Important Dates:**

- March 6th-10th: Register for classes in Exchange Office at Casa Central
- March 13th-17th: Last date to Register in Exchange Office
- March 22nd-24th: Sign and Confirm Course Load

**Undergraduate:** Second Semester  
**August-December 2006:**

- Expected arrival date: July 24th, 2006
- August 1st: Undergraduate Second Semester classes begin
- November 24th: Undergraduate Second Semester classes end
- November 22nd - December 15th: Exams

**Other Important Dates:**

- July 25th-28th: Orientation week at Casa Central
- July 31st – August 4th: Register for classes in Exchange Office at Casa Central
- August 8th: Last date to Register in Exchange Office
- August 14th and 16th: Sign and Confirm Course Load

**Undergraduate:**  
**March-July, 2007:**

- Expected arrival date: End of February or First days of March, 2007
- First week of March 2007: Orientation week at Casa Central
- First week of March 2007: Undergraduate First Semester classes begin
- April & May: Testing week
- End of June: Undergraduate First Semester classes end
- End days of June & First days of July: Exams

**Other Important Dates:**

- First days of March: register for classes in Exchange Office at Casa Central
- Middle of March: Last date to Register in Exchange Office
- End of April or First Days of May: Sign and Confirm Course Load
MBA: Expected arrival date: February 27th, 2006
March-June, 2006
First Term:
March 6th: 1st Term MBA classes begin
April 10th-13th: Testing week
End of May & First days of June: Exams
June 2nd: 1st Term classes end

Other Important Dates:
March 4th-5th: Marbella Orientation
March 6th-10th: Register for classes in MBA Program at Casa Central with Paola Acharán (interadm@faceapuc.cl)

MBA: Expected arrival date: June 10th **We normally receive very few exchange students during this term**
June-September, 2006:
Second Term
June 12th: 2nd Term MBA Classes Begin
First Week September: MBA exams
September 8th: 2nd Term MBA classes end

Other Important Dates:
June 13th-16th: Register for classes in MBA Program at Casa Central with Paola Acharán (interadm@faceapuc.cl)

MBA: Expected arrival date: September 17th, 2006
September-December 2006:
Third Term

Academic calendar including course dates and exam dates
September 20th: 3rd Term MBA Classes Begin
December 13th-17th: Exams
December 17th: 3rd Term MBA classes end

Other Important Dates:
September 20th-22nd: Register for classes in MBA Program at Casa Central with Paola Acharán (interadm@faceapuc.cl)
September 30th October 1st: Marbella Orientation

MBA: Expected arrival date: January 1st
January, 2007:
Summer Term in English
January 3rd: Summer Term MBA Classes begin
End of January: Exams
End of January: Summer Term MBA classes end

Other Important Dates:
Until December 10th: Register for classes via email with Paola Acharán (interadm@faceapuc.cl)

MBA: Expected arrival date: End of February, 2007
March-June 2007:
First Term
First Week of March: 1st Term MBA Classes begin
End of May & First days of June: Exams
First days of June: 1st Term MBA classes end

Other Important Dates:
First Week of March: Register for classes in MBA Program at Casa Central with Paola Acharán (interadm@faceapuc.cl)
First days of March: Marbella Orientation

Career services
The Exchange Office offers help of an informal nature for students interested in finding jobs. For information on internships, visit: http://www.eadmmpuc.cl/relint/english/exchange/intern.html

Exchange Coordinator Services:
The Exchange Coordinator is involved in every aspect of the Exchange Program, and is available Monday through Friday from 9am-6pm for any problems that may arise.

Info Dissemination:
Information is disseminated through email and/or personal contact with students.