INFORMATION SHEET 2006

China Europe International Business School (CEIBS)

Contact people: Chris Wang
International Exchange Coordinator

Telephone/Fax: Tel: + 86 21 2890 5136
Fax: + 86 21 2890 5200

Emails wchris@ceibs.edu

School address: 699, Hongfeng Road, Shanghai, 201206, China

WWW-address: www.ceibs.edu

Deadlines: Application Deadline: March 31, 2006

Required Documents: Application Form, CV, Visa Application Form (JW202), Housing Application Form, Arrival Information, Passport Copy, Digital Photo

Study program: MBA Program

Courses: http://www.ceibs.edu/mba/calendar.html

Faculties/Colleges: All MBA courses are taught in English.

Language requirement: English.

Language courses: Classes will be offered at three levels—Beginner, Basic, and Intermediate with each meeting twice per week. Students must decide which level is most appropriate to their skill level. These classes are free of charge. Students desiring additional Chinese language instruction must arrange this at their own expense.

Academic/Experience Requirements: Second year MBA candidates only. First year MBA core courses are not available to exchange students. Our students average 6 years of work experience.

Full-time Workload: A full-time student at CEIBS is required to take 12 credits in a 14-week term. Each credit equals to 12 contact hours.

Learning Expectations: Class attendance is mandatory. The max class size for an elective course is 60. Class participation is usually a percentage of the student’s final grade. Missing more than 10% of any course may result in a failing grade.

Grading: Letter grading: A, A-, B+, B, B-, C+, C, F. C+ is the passing point. As grades are confidential, our students get score reports every term from the Dean’s office. The grades of incoming exchange students will be mailed to the home institution directly.

Exams: In most circumstances, a 2-hour written exam is scheduled at the end of each course.
Term dates for the academic year 2005/2006:

**Calendar**
Term system

**Term 4 (Sept. 2006)**
Expected arrival date: Sept. 1st, 2006

**China Specific Program**
This program combines the study of the Chinese culture and business subjects with company visits for our overseas students and incoming exchange students.

**Summer programs or short-term programs**
None.

**Living Expenses:**
- On-campus Housing: RMB 1,650 – 1,950 per month
- Meal: RMB 1,200 per month
- Books: RMB 800 -1,600 per term
- Local Transportation: RMB 600 – 800 per month

**Academic Expenses:**
Please see “Living Expenses”. No extra expenses.

**Other Expenses:**
Please see “Living Expenses”

**Health insurance:**
CEIBS does not require our exchange students to have medical insurance, but it is highly recommended. You can either obtain it from your home country, or settle it after you come to Shanghai. We have AIA and Allianz Dazhong as our partners.

**Visa:**
Exchange students are required to have an “F” visa for entry into China.

**Facilities:**
Upon arrival, each incoming exchange student will get a student ID. With this ID, the student can use all the facilities on campus, e.g. library, computer center, gymnasium, etc.

**Student Services:**
All student clubs are open to exchange students. Foreign Affairs Office handles visa requests for overseas students.

**Orientation**
Orientation is highly recommended but not mandatory.

**Internships:**
Not available.

**Career services**
All exchange students are welcome to attend the campus presentations.

**Exchange Coordinator Services:**
Please contact Chris Wang (wchris@ceibs.edu) for all the exchange related affairs.

**Info Dissemination:**
- Web: [www.ceibs.edu](http://www.ceibs.edu)
- Email: News releases to partner schools by group emails
- Mail: School brochures and other paperwork will be sent by mails.