Applicants to the Undergraduate College of the Leonard N. Stern School of Business are admitted as freshmen and as transfer students. The applicant’s capacity for successful undergraduate work is measured through careful consideration of secondary school and/or college records; scores on standardized tests; recommendations from guidance counselors, teachers, and others; and the essay.

Each applicant is reviewed carefully to identify academic strength, potential for intellectual growth and creativity, and promise of fully utilizing the special offerings of the University and the city.

Stern welcomes a diversity of undergraduates from all economic, social, and geographic backgrounds.

RECOMMENDED HIGH SCHOOL PREPARATION

The quality of an applicant’s secondary school record is considered to be more important than a prescribed pattern of courses. Sound preparation, however, should include English, with heavy emphasis on writing; social studies; foreign language; mathematics; and laboratory sciences. The Admission Committee pays particular attention to the number of honors, AP, and IB courses the applicant has completed in high school.

The minimum requirements for consideration are as follows:

- 4 years of English (with heavy emphasis on writing)
- 3-4 years of academic mathematics
- 2-3 years of foreign language
- 3-4 years of laboratory sciences
- 3-4 years of social studies

Students most competitive for admission will exceed these minimums. It is strongly recommended that all applicants continue mathematics and language courses in the senior year of high school.

Although the foregoing pattern is preferred for admission of entering freshmen, an applicant may be considered in exceptional cases on the basis of the General Educational Development (GED) Test. A high school transcript may also be required.

THE ADMISSION PROCESS

All candidates for admission to the University should send the following to the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191:

a. Undergraduate Application for Admission. For an online application for admission, visit the NYU Web site at admissions.nyu.edu.

b. Undergraduate Statistical Form. (Paper version of the NYU application only. Supplement is required for applicants using the Common Application.)

c. Nonrefundable $65.00 application fee ($75.00 for international students and U.S. citizens living abroad).

d. Official high school and/or college records for which academic credit has been earned (and equivalency diploma test scores if applicable).

e. All required testing should be completed and official results forwarded.

f. Recommendations.

g. Personal statement/essay.

Candidates are urged to complete and file their applications by the stated deadline (see page 64 for application filing deadlines). No admission decision will be made without complete information. The Office of Undergraduate Admissions reserves the right to substitute or waive particular admissions requirements at the discretion of the Admissions Committee.

Freshman candidates for September admission are notified beginning April 1. Early decision candidates are notified beginning in the middle of December. Transfer candidates for September admission are notified beginning in early May.

Admission of external transfers in any term is limited by space availability. Applications submitted after the filing deadlines will be considered in the order received as long as space is available. The application for admission will contain the most current information regarding enrollment.
CAMPUS VISITS
All prospective students and their parents are invited to visit New York University. Opportunities to tour the campus, to meet students, and to attend classes are available to interested students.

Both high school and college students wishing to discuss the choice of a college, the transfer process, or academic programs are invited to attend an information session conducted by the Office of Undergraduate Admissions at the Jeffrey S. Gould Welcome Center, located at 50 West Fourth Street.

Students accepted to the Stern School who are undecided about their educational goals may obtain information and guidance from the Office of Academic Advising, Leonard N. Stern School of Business, Tisch Hall, Suite 616; 212-998-4020.

Although interviews are not available, a visit to the campus is strongly recommended.

Tours of the campus and admissions information sessions are conducted several times daily, Monday through Friday, except during University holidays. To make an appointment for a tour, an information session, or a class visitation, visit their Web site at admissions.nyu.edu or call the Office of Undergraduate Admissions at 212-998-4524. It is suggested that arrangements be made several weeks prior to visiting the campus.

NYU GUEST ACCOMMODATIONS
Prospective students and their families visiting New York University are invited to stay in Club Quarters, a private hotel convenient to the Washington Square Area. Located in a turn-of-the-19th-century building in New York’s historic Financial District, the hotel offers concierge services, a health club, and room service, among other amenities. If space is available, weekend University guests may also stay at the midtown Club Quarters, located in a landmark building that is close to shopping, Broadway theatres, and Rockefeller Center. For information and reservations, call 212-443-4700.

REQUIRED TESTING
Freshman applicants must take the Scholastic Assessment Test (SAT) Reasoning Test or the American College Test (ACT) (with Writing Test) and have official scores sent directly from the testing service to the University. Freshman applicants must also submit scores from two SAT Subject Tests. The test booklets will provide a space in which applicants who want their scores sent to New York University may enter the appropriate code number. For the SAT, the University’s code number is 2562. For the ACT, the code number is 2838.

Arrangements to take these examinations should be made during senior year in high school and one month prior to the examination date. It is recommended that applicants seeking September admission should take the SAT Reasoning Test or ACT (with Writing Test) examinations during the preceding October, November, or December.

Early Decision applicants are encouraged to complete all testing by the October test date although November scores usually arrive in time to be considered.

If you are applying as an SAT I transfer student and you took either the SAT or ACT while in high school, you should not retake the tests now; simply submit the results of your high school SAT I or ACT examinations. If you did not take the SAT, the SAT I, or ACT examinations in high school and have been in college less than one year, you must take one of these tests and submit the results as part of your application. International students who are in an area where the ACT Writing Test is not offered must take the SAT.

We encourage all transfer applicants to submit the results of two SAT II Subject Tests if taken while in high school.

If English is not your native language and if your primary language of instruction has not been English, you should also take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) examination. (See “Applicants with International Credentials” on pages 65-66 for additional information.)

Detailed information on the SATs may be obtained from the College Board, 45 Columbus Avenue, New York, NY 10023-6917; telephone: 212-713-8000; www.collegeboard.com. Detailed information on the ACT may be obtained from the American College Test, 500 ACT Drive, P.O. Box 168, Iowa City, IA 52243-0168; 319-337-1270; www.act.org.

ADMISSION APPLICATION FILING DEADLINES
For entrance in September, applications for admission, including all required supporting credentials, must be received by January 15 for freshman candidates, by April 1 for transfer applicants, and by November 1 for early decision applicants.

Applications for admission received after these dates will be considered only if space remains in the program desired.

FINANCIAL AID
APPLICATION
After the admissions decision is made and the appropriate financial aid applications are submitted, a request for financial aid is considered.

All students applying for any federal financial aid must file the Free Application for Federal Student Aid (FAFSA). The FAFSA is the only application students must complete to be considered for all federal financial aid including Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, federal subsidized Stafford Student Loans, federal unsubsidized Stafford Student Loans, Federal Perkins Loans, Federal Work-Study, and other federal financial aid programs. We recommend that students apply electronically via the NYU Web site at www.nyu.edu/financialaid. Students will not be charged a fee when filing this form.

By listing NYU as a recipient of the information, students can also use the FAFSA to apply for financial aid at NYU. The University’s code number is 002785. New York State residents will also be required to complete a separate application for the Tuition Assistance Program (TAP) (mailed to the student automatically) and students from other states may have to complete separate applications for their state programs if their state grants can be used at New York University.

EARLY DECISION OPTION FOR HIGH SCHOOL SENIORS
Freshman applicants who are certain that NYU is their first-choice college may consider applying under the Early Decision Option. All early decision applicants must submit scores from two SAT II Subject Tests. Every applicant whose native language is not English must take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Under this plan, students will submit their applications, all supporting credentials, and all standardized test scores no later than November 1.

In addition, each applicant must complete on the application a signed statement agreeing that he or she will withdraw any applications submitted to other colleges if accepted by New York University. Another form must be signed by the student, parent, and counselor agreeing to an early decision commitment to enroll if admitted to NYU. Action on these
applications will be taken by the Office of Undergraduate Admissions beginning in mid-December. Early decision candidates who are also applicants for financial aid should submit the NYU Early Decision Financial Aid Application by November 1, so that the University will be able to provide a financial aid estimate for need- and merit-based assistance by the early decision notification date. Early decision applicants must also file the Free Application for Federal Student Aid (FAFSA) by February 15.

PART-TIME STUDY
Stern offers a full-time program only. As a result, it will not be possible to complete the Stern Bachelor of Science degree exclusively at night or on a part-time basis. Although some courses will continue to be offered in the evening, new students will need to be able to take courses during the daytime hours in order to complete the degree. Additionally, it may be necessary for transfer students to complete more than 128 points in order to meet all degree requirements.

TRANSFER APPLICANTS
Transfer applicants will be considered for fall admission only. Admission of external transfers for the fall term is limited by space availability. (See Admission Process, page 63.) Credit will be granted for most work completed at an accredited institution with a grade of C or better within the last 10 years that satisfies degree requirements and that falls within the residency requirement, with the exception of certain courses of a vocational nature or courses not consistent with the educational objectives of the college. Within these provisions, applicants from regionally accredited colleges are eligible for admission.

Except where specifically noted, the general procedures described for entering freshmen apply to all applicants seeking to transfer from other two-year and four-year regionally accredited institutions. Transfer applicants must submit official credentials from all institutions attended, including secondary school transcripts. Transfer applicants who took SAT or ACT exams while in high school should submit their test results as part of their application. Transfer applicants who did not take these exams while in high school and have been in college less than one year must take one of these tests and submit their results to NYU.

To be considered for transfer admission to the Stern School of Business, you must have completed (or be in the process of completing) one year and 50-32 semester hours at your current college or university. This does not include credit awarded by examination or earned at a previous school. If you do not meet this requirement, you will not be considered for admission.

Applicants for transfer admission should have completed (or be in the process of completing) the following courses in order to receive serious consideration for admission: microeconomics, calculus, expository writing, and introductory accounting (a combination of managerial accounting and financial accounting totaling at least 6 semester hours). Please note that all degree candidates in Stern must complete at least 64 consecutive points of course work in residence at Stern immediately preceding the date of graduation. 48 of these credits must be in “C” (Stern) courses.

Also note that the Leonard N. Stern School of Business will not consider for transfer admission students who enter NYU by transferring into another NYU school or college.

TRANSFER APPLICANTS WITHIN THE UNIVERSITY
Students who wish to transfer from one school to another within the University must file an internal transfer application online (admissions.nyu.edu) or in the Office of Undergraduate Admissions, 22 Washington Square North, prior to the March 1 application deadline. Students must complete or be in the process of completing one full year of study in their original school of enrollment to be eligible for internal transfer. Please note that the Leonard N. Stern School of Business will not consider for transfer admission students who enter New York University via transfer into another New York University school or college. Students in the General Studies Program (GSP) who are tracked for Stern on completion of the two-year program will be considered for transfer admission. Students should consult their adviser in GSP for the specific academic requirements for internal transfer from GSP to Stern. Stern accepts transfers in fall only.

APPLICANTS WITH INTERNATIONAL CREDENTIALS
Applicants to New York University who are neither U.S. citizens nor permanent residents of the United States must complete the application for admission to undergraduate study available online at admissions.nyu.edu or from the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191, U.S.A. Please indicate on the application for admission your country of citizenship, and if currently residing in the United States, your current visa status.

Freshman applicants who are currently attending or who previously completed secondary school and who are seeking to begin studies in the fall (September) semester must submit applications and all required credentials on or before January 15. Transfer applicants who are currently attending or who have previously attended a university or tertiary school must submit applications and all required credentials on or before April 1. Applications will not be processed until all supporting documents are received by the Office of Undergraduate Admissions.

All freshman applicants are required to submit official results of either the SAT Reasoning Test or the ACT (with Writing Test). In addition, we require that freshman applicants also submit scores from two SAT Subject Tests.

If the applicant’s secondary education culminated in a maturity certificate examination, he or she is required to submit an official copy of the grades received. All documents submitted for review must be official, that is, they must be either originals or copies certified by authorized persons. A “certified” photocopy or other copy is one that bears either an original signature of the registrar or other designated school official or an original impression of the institution’s seal. Uncertified photocopies are not acceptable. If these official documents are in a foreign language, they must be accompanied by an official English translation.

In addition, every applicant whose native language is not English must take the TOEFL (Test of English as a Foreign Language). Information concerning this examination may be obtained by writing directly to TOEFL/ETS, P.O. Box 6151, Princeton, NJ 08541, U.S.A., or by visiting the Web site at www.toefl.org. Each student must request that his or her score on this examination be sent to the Office of Undergraduate Admissions, code 2562.

In lieu of the TOEFL, acceptable results on the IELTS (International English Language Testing System) examination administered by the British Council will be considered. For information on this test, visit their Web site at www.ielts.org.

Applicants residing in the New York area may elect to take the English proficiency test of the University’s American Language Institute, located at 48 Cooper Square, Room 200, New York, NY 10003-7154, U.S.A. An appointment to take the test may be made by calling 212-998-7040.
Financial documentation is not required when filing an application. If the applicant is accepted, the appropriate form will be included with the offer of admission and instructions for obtaining a student visa will be provided at that time.

Upon acceptance, non-U.S. citizens and non-U.S. permanent residents must submit appropriate evidence of financial ability. The issuance of certificates for student visas (Form I-20) will be delayed until such evidence is received. If the applicant’s studies are being financed by means of his or her own savings, parental support, outside private or government scholarships, or any combination of these, he or she must arrange to send official letters or similar certification as proof.

The issuance of certificates for student visas (Form I-20) will only be issued once after the appropriate deposits and documents are submitted. See also Office for International Students and Scholars, page 93.

THE AMERICAN LANGUAGE INSTITUTE

The American Language Institute of the School of Continuing and Professional Studies of New York University offers intensive courses in English for students with little or no proficiency in the language. It also offers the Advanced Workshop Program in English for students with substantial English proficiency, but insufficient proficiency for undertaking a full-time program in their major. Qualified students in this program can often combine English study with a part-time program in their major. This combination may constitute a full-time program of study. The institute also offers specialized courses in accent reduction, grammar, idioms/vocabulary, and American business English.

Individuals who wish to obtain additional information about the American Language Institute are invited to visit the office weekdays throughout the year between the hours of 9 a.m. and 6 p.m. (Fridays until 5 p.m.). They may also visit the Web site, www.corp.nyu.edu/ali; write to the American Language Institute, School of Continuing and Professional Studies, New York University, 48 Cooper Square, Room 200, New York, NY 10003-7134; telephone: 212-998-7040; fax: 212-995-4135; or e-mail: ali@nyu.edu.

STUDENT VISAS AND ORIENTATION

Matters pertaining to student visas and orientation are handled by the Office for International Students and Scholars, 361 La Guardia Place, 1st Floor; 212-998-4720. In addition, the staff of this office endeavors to aid international students in taking full advantage of various social, cultural, and recreational opportunities offered by the University and the city.

READMISSION OF FORMER STUDENTS

Any former student who has been out of attendance for more than two consecutive terms and who wishes to return to the college must apply for readmission. Applications for readmission are available online (admissions.nyu.edu) or at the Office of Undergraduate Admissions, New York University, 22 Washington Square North, New York, NY 10011-9191. (See Admission Application Filing Deadlines, page 64.) Requests for readmission should be received by March 1 for the fall term.

Students who have attended another college or university since their last attendance at New York University must complete the regular application for undergraduate admission and submit an official transcript.

ADVANCED STANDING

New York University policy limits the number of advanced standing credits that students may apply toward undergraduate degrees to 32. However, because the Stern curriculum has been carefully designed to ensure both intellectual depth and breadth during the college years, the Stern School strongly recommends that its undergraduate students apply no more than 20 credits toward their B.S. degree requirements.

To apply for advanced standing, the student must
• submit proof of prior college-level course work or advanced placement (AP) test results to the NYU Office of Undergraduate Admissions or bring a sealed envelope of the transcripts and/or the test results to the Stern Office of Academic Advising,
• meet with his/her adviser during the first semester of enrollment at Stern to discuss the implications thereof, and
• sign an Advanced Standing Agreement Form that is placed on file with the Stern Undergraduate College and the Office of the Registrar.

Note: Incoming freshman are highly encouraged to consult with an academic advisor prior to registration should they wish to apply AP credit toward their first term at NYU.

CREDIT FOR PRIOR COLLEGE COURSE WORK

Credit may be awarded for satisfactory work completed at another accredited college or university. In order to be considered for credit, matriculating students must submit an official transcript for each college-level course completed at another institution. Performance in each course will then be examined to determine how much, if any, advanced standing credit will be granted.

For students admitted as freshmen, credit is usually granted for each course taken prior to admission subject to the following criteria: (a) the course has an NYU course equivalent, (b) the grade obtained is “B” or better, and (c) the course is not in a business domain. In no cases will credit be granted for prior business classes. As with all other students, freshman students are required to fulfill the residency requirement.

When a transfer applicant is admitted to the Undergraduate College, the applicant’s records are examined carefully to determine how much, if any, advanced standing will be granted. Each individual course completed elsewhere is evaluated. In granting advanced standing, the following are considered: the content, complexity, and grading standards of courses taken elsewhere; individual grades and grade averages attained by the applicant; the suitability of courses taken elsewhere for the program of study chosen here; and the degree of preparation that completed courses provide for more advanced study here. Point credit toward the degree is given only for a grade of C or better and provided that the credit fits into the selected program of study. As with all other students, transfer students are required to fulfill the residency requirement.

All degree candidates are subject to the following residency requirement: They must complete at least 64 consecutive credits of course work in residence at the Undergraduate College immediately preceding the date of graduation. Forty-eight of these credits must be in “C” (Stern) courses.

Moreover, students may take no more than 18 credits of advanced course work in any Stern department (unless otherwise noted). All course work transferred into Stern is counted into these limits. Course work taken 10 years prior to matriculation may not be transferable.

A tentative statement of advanced standing is provided to each student upon notification of admission to the Undergraduate College. A final statement of advanced standing is provided
during the student’s first semester of matriculation. Requests for reevaluation of transfer credit must be made within the semester during which the final statement of advanced standing is received.

**CREDIT BY EXAMINATION**

The Advanced Placement Program (AP-College Entrance Examination Board) and the International Baccalaureate Program (IB) enable undergraduate students to receive credit toward the B.S. degree on the basis of performance in college-level proficiency examinations. College credit based on performance on proficiency tests will be considered when official test reports are submitted for review. For students admitted as freshmen, credit is usually granted (or not) based on test performance and applicability of the test’s subject mat-
ter to the school’s degree requirements. In order to be considered for credit, official test reports must be submitted for review.

In accordance with New York University policy, students may receive college credit toward their degree for select AP tests resulting in scores of 4 or 5 that were taken prior to the completion of high school. Students receiving credit toward the degree may not take the corresponding college-level course in the College of Arts and Science or Stern Undergraduate College for credit. If they do, they will lose their advanced standing credit.

For the International Baccalaureate (IB) examination, the Stern School recognizes higher-level examinations passed with grades of 5, 6, or 7. No credit is granted for standard level examinations.

The College will consider the results of certain foreign maturity certificate examinations for advanced standing credit, e.g., British “A” levels, French Baccalauréat, German Abitur, Italian Maturità, or the Federal Swiss Maturity Certificate. Official reports must be submitted to the Office of Undergraduate Admissions. For information regarding the possibility of advanced standing credit for other maturity certificates, contact the Office of Undergraduate Admissions at admissions.nyu.edu.

Limitations on Advanced Standing Credits (By Subject)

Mathematics
All students entering Stern as freshmen are required to fulfill a 4-credit mathematics course. For students who entered fall 2005 and after, no credit toward degree requirements will be granted based on prior mathematics course work or examinations taken during high school. Advanced placement standing in mathematics will be used only to determine in which mathematics course it is appropriate that an incoming student enroll.

For students who entered fall 2005 and after, the 4-credit requirement will typically be fulfilled through the successful completion of Calculus I (V63.0121), but for students with advanced standing, a higher-level course may be more appropriate for fulfilling the 4-credit requirement. Stern academic advisers are available to help those students with advanced standing make appropriate course selections. Choices include Calculus II, Calculus III, and Linear Algebra.

Economics
All students entering Stern as freshmen are required to complete the 4-credit Microeconomics (C30.0001) course and the 4-credit international economics course, Economics of Global Business (C30.0011). No credit will be awarded for any prior economics course work or AP economics exams. Students who wish to major in economics policy should meet with an academic adviser.

Statistics
All students entering Stern are required to fulfill a 6-credit statistics requirement. Students are eligible to receive a maximum of 4 credits of advanced placement in statistics to be applied toward this requirement. For students who entered fall 2005 or after, no credit toward degree requirements will be granted based solely on prior statistics course work or examination results. For credit to be given, a proficiency examination must also be taken after the student arrives on campus. The student must demonstrate a satisfactory result on that examination in order to receive 4 credits of advanced standing in statistics. Regardless of advanced standing, all students must take the 2-credit course entitled Regression and Forecasting Models (C22.0003). Please note: No credit is awarded.

Writing/Exposition
All students entering Stern as freshmen are required to complete an 8-credit writing sequence. No credit toward degree requirements is currently granted for prior course work or examination results in writing or exposition.